

**TIME BOUND ACTION PLAN FOR DISTRICT LEVEL IMPLEMENTATION & MONITORING OF NATIONAL SCHOOL SAFETY POLICY (NSSP), 2016**

Name of District: \_\_\_\_\_ NAME OF CHAIRPERSON (DSSAC): \_\_\_\_\_

Name &amp; Contact details of District level Nodal Officers (Elementary &amp; Secondary Education department.):

1. \_\_\_\_\_ 2. \_\_\_\_\_

Name &amp; Contact Details of District Project Officer (DDMA): \_\_\_\_\_

<b>A. Strengthening institutional commitment to safe learning environment for children:</b>						
Sl. No.	Action Plan	Sub Activities	Jan-March,2018	April-June,2018	July-September,2018	October-December,2018
<b>1.</b>	<b>Constitution of Advisory Committees</b>	1. Block School Safety Advisory Committees (BSSAC) constitution headed by BEEO / BPEO (Elementary)		Completed: Yes/No		
		2. School Level Committees (SMC/SMDC)s		Completed: Yes/No		
<b>2.</b>	<b>Number of school disaster management plan (SDMP) finalized and submitted by Block to DSSAC for approval</b>	1. Orientation of all BEEOs on [School DM Template] by DPO (DDMA) & DEEO.		No. of BEEOs trained on SDMP:		
		2. Introduction & training on School Safety & [School DM Template] to the [School Focal Point Teachers] by DDMA		No. of School Focal Point Teachers Trained:		
		3. Preparation & submission of School DM Plans as per template to Block (BSSAC)			No. of School DM Plans submitted to (BSSAC):	

		4. No. of SDMPs approved by Block Level Committees.				No. of Approved (SDMP):
3.	<b>Ensure DDMP includes focus on School safety, Educational Infrastructure &amp; Supportive Action thereof</b>	1. Inclusion of Relevant information of approved SDMPs in the DDMP.				Completed: Yes/No
<b>B. Planning for Safety</b>						
4.	<b>Earmark Child Friendly Spaces for Emergencies like Floods/Earthquakes/Fire/Riots etc.</b>	1. UNICEF, Assam will share with ASDMA, the guideline for <input type="checkbox"/> Earmarking Child Friendly Spaces during Emergencies <input type="checkbox"/>		Completed: Yes/No		
		2. Issue of Instructions by DSSAC to (BSSAC) for identification of <input type="checkbox"/> Child Friendly Spaces		Completed: Yes/No		
		3. (BSSAC) to finalize Block-specific criteria considering local hazards for identification of <input type="checkbox"/> Child Friendly Spaces <input type="checkbox"/>		Completed: Yes/No		
		4. (BSSAC) to send the criteria to DSSAC for approval		Completed: Yes/No		
		5. DSSAC finalize the District-specific criteria for identification of <input type="checkbox"/> Child Friendly Spaces (CFS) <input type="checkbox"/>		Completed: Yes/No		
		6. DSSAC issues instructions to (BSSAC) to notify the locations for Child Friendly Spaces (CFS)		Completed: Yes/No		
		7. Field Officer (DM) to collect the GPS location co-ordinates of all CFS and send to DSSAC.		Completed: Yes/No		
		8. No. of CFS earmarked/ used during Disasters/Emergencies in the aftermath of notification.			Total No. of CFC used during disaster:	Total No. of CFC used during disaster:
5.	<b>Ensure that newly established</b>	1. DEEO/IS shall ensure that all newly	No. of Schools	No. of Schools	No. of Schools newly	No. of Schools newly

	<b>schools include all safety norms (e.g.: safety standards as per National Building Code or any other norms prescribed by the state government etc.) before “Recognition Certificate” is issued.</b>	recognized schools adhere to safety norms as per RTE Act, 2009.	newly recognized as per RTE norms:	newly recognized as per RTE norms:	recognized as per RTE norms:	recognized as per RTE norms:
<b>6.</b>	<b>Prepare Block-wise inventory of schools to be made safer (including physical condition of Schools assessed through Rapid Visual Screening (RVS) or any other methodology for all hazards relevant to the area)</b>	1. Issue of Instructions by DSSAC to (BSSAC) for identification of vulnerable schools to be made safer.		Completed: Yes/No		
		2. (BSSAC) will engage Junior Engineers for identification & verification of vulnerable schools as per existing norms.			No. of SSA/RMSA Junior Engineers notified for RVS :	
		3. Field officer (DM) will co-ordinate with Junior Engineer at Block level in conducting RVS as per NSSP guideline			Total No. of Schools surveyed:	Total No. of Schools surveyed:
		4. (BSSAC) will submit the list of verified vulnerable schools to DSSAC.				Total No. of vulnerable schools identified in the Block:
		5. DSSAC will submit the list of identified vulnerable schools to ASDMA/ State School safety Advisory Committee (SSSAC) for road ahead.				Total No. of vulnerable schools identified in the District:
<b>C. Capacity Building for School Safety</b>						
<b>7.</b>	<b>Train School Safety Focal point teachers on school safety concept and various activities</b>	1. SCERT will notify key resource persons for imparting training in the Districts.				Notification completed: Yes/No

	related to execution of their responsibilities as the school safety focal point teachers.	2. The SSA & RMSA will notify <input type="checkbox"/> School Safety Focal Point Teachers <input type="checkbox"/> for participation in school safety ToT (Training of Trainers).				Notification completed: Yes/No No. of SFPT
		3. SCERT will share ASDMA/NDMA approved <input type="checkbox"/> Training modules on School Safety <input type="checkbox"/> with District Level Teacher Training Institute.				
		4. The DDMA will organize training on School Safety in collaboration with ASDMA.				No. of Trainings: Participants: Report & UC sent to ASDMA: Yes/No
9.	Training on First-Aid and lifesaving skills in 145 educational blocks in all districts	1. Indian Red Cross Society will share the 8 hour training module with ASDMA				Sharing done: Yes/No
		2.(District) Joint Director Health Services will notify MPWs for Training of Trainers				Notification done :Yes/No
		3. SSA/RMSA will notify SFPTs for First Aid training				Notification done :Yes/No
		4. The SDMA will transfer the funds to IRCS				
		5.IRCS in co-ordination with DDMA,SSA & RMSA will impart training in all Educational Blocks				Total No. of Trainings: Participants: Report & UC sent to ASDMA: Yes/No

**D. Implementation of Safety Actions:**

Sl. No.	Action Plan	Sub Activities	Jan-March,2019	April-June,2019	July-September,2019	October-December,2019
1.	<b>Appoint technical agencies to advise schools on local adaptations in school design based on local conditions, in line with national and state norms on school safety.</b>	1. The following technical agencies will assist the DSSAC for implementation of Structural & Non-Structural Mitigation Measures- a) PWD (Building) b) Technical Knowledge Institutes in and around districts like Civil Engineering departments of Engineering Colleges/Poly-techniques. c) PHED for Sanitation & Safe Drinking Water in Schools. d) Any other Technical person/agency deemed fit by Chairperson, DSSAC				
		2. DSSAC will notify the name & designations of the Technical advisors from the above mentioned department/agencies/institutes.	Technical Agency Notification : Done/Not-Done			
		3. DSSAC in co-ordination with DDMA & ASDMA will organize refresher trainings on Non-structural & Structural Mitigation Measures.	No. of Trainings: Participants:  Report & UC sent to ASDMA: Yes/No			
2.	<b>Review progress on non-structural safety measures in schools.</b>	1. Inclusion of the non-structural safety assessment format in UDISE by SSA/RMSA				Completed: Yes/No
		2. Preparation of Status report on non-structural safety elements in Schools by PO(DM)-Education				Completed: Yes/No

		3. Sharing of status report on non-structural safety elements				By January,2019 sharing to be completed
<b>E. Capacity Building for School Safety</b>						
<b>1. Training of Principals &amp; Headmasters</b>	1. ASDMA will prepare guideline for the training and share with DDMA.	Guideline shared: Yes/No				
	2. SCERT will share ASDMA/NDMA approved <input type="checkbox"/> Training modules on School Safety <input type="checkbox"/> with Districts		Sharing done: Yes/No			
	3. SCERT will notify key resource persons for imparting training in the Districts		Notification done: Yes/No			
	4. DDMA in coordination with SSA & RMSA will organise the training in district level.		No. of Trainings: Participants:  Report & UC sent to ASDMA: Yes/No			
<b>Training of Peer Educators by SFPT</b>	1. Issue of Notification/Guidelines by SDMA & Education Department for formation of Peer groups, other sub-committees as per NSSP template etc.	Notification received: Yes/No  Action Taken in how many schools:				
	2. Selection of peer group members by BSSAC for training as per guideline of ASDMA/Education Department.	List of Peer Groups shared with DSSAC: Yes/No				
	3. BSSAC will share List of peer groups with DSSAC for the training	List of Peer Groups approved by DSSAC: Yes/No				

			Total No. of Members in Peer Group:			
		4. Trained School Focal Point Teachers & MPWs are the Resource Persons for this training at District Level. Additionally Resource persons from SDRF& PHED/UNICEF will be present.		List of Resource persons notified for training: Completed: Yes/No		
		5. DDMA will organise the training in coordination with at SSA & RMSA at district level for peer groups.			Total No. of Trainings: Participants:  Report & UC sent to ASDMA: Yes/No	

Assam State Disaster Management Authority

### **EDUCATION DEPARTMENT STATE LEVEL NODAL OFFICERS FOR SCHOOL SAFETY:**

1. Mr. Fazlul Haque Chowdhury, ACS, Jt. Secretary to the Govt. of Assam, Secondary Education department.
2. Smti Rita Gogoi, ACS, Deputy Secretary to the Govt of Assam, Elementary Education department.

### **ASDMA NODAL OFFICERS FOR SCHOOL SAFETY:**

1. Mukta Ram Deka, Project Manager (DRR)- Focal Point for □National School Safety Project-Pilot project of NDMA□
2. Mridusmita Borah, Project Officer (DRR)- Focal Point for □National School Safety Policy,2016 planning & implementation□
3. Hiranya Prasad Bairagi, Project Officer (DM), Education Department- ASDMA Nodal Officer to Education Department for co-ordination on NSSP & Departmental DM Plan.
4. Kishore Dutta, Project Officer (Training & Capacity Building)- Focal point for □Capacity Building Action Plan on School Safety□
5. Rajesh Dutta, Engineering Consultant, (Earthquake Mitigation) - Focal point for □Structural & Non-Structural Mitigation in Schools.□
6. Sushmita Dutta, Project Officer (Awareness Generation)-Focal point for Information Dissemination (IEC, Booklets, etc.) on School Safety.
7. Mirza Mohammed Irshad, Project Manager(Response & Recovery)- Focal point for conduct of School Mock Drills.
8. Biren Baishya, GIS Expert- Focal Point for □Maps related to schools located in vulnerable zones□

\*SSSAC- State School Safety Advisory Committee.

\*DSSAC- District School Safety Advisory Committee.

\*BSSAC - Block School Safety Advisory Committee.

#SDMC- School Disaster Management Committee.

#SDMP- School Disaster Management Plan.

#SFPT- School Safety Focal Point Teachers

#UC- Utilization Certificate

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