

Assam State Disaster Management Authority

Vacancy Announcement

Application in Prescribed Form along with attested copies of all Certificates, Mark Sheets, recent passport size photo, experience certificates etc. are invited from intending candidates, who are Indian Citizens, for engagement on contract basis under ASDMA.

Sl. No.	Name of the Post	No. of posts
1	Technical Assistant (GIS)	1 (one) No.

Last date for submission of application is **18-07-2022 / 3.00 PM** and should address to:

**The Chief Executive Officer,
Assam State Disaster Management Authority (ASDMA),
Ancillary Block-I (Opp. SBI Sectt. Branch), Janata Bhawan,
Dispur, Guwahati- 781006
Assam.**

Further details and prescribed application form may be seen / downloaded at ASDMA website <http://asdma.gov.in/> or <https://asdma.assam.gov.in>

**Sd./-
Joint Secretary &
Deputy Chief Executive Officer,
Assam State Disaster Management Authority.**

INSTRUCTIONS:

The applicants may have to appear for a written test / interview at the venue, date and time as decided and directed by the Authority, at their own cost. No TA/DA shall be paid for the purpose. Candidates not having the requisite qualifications are liable to be summarily rejected. Therefore, candidates are advised that they fulfil the prescribed eligibility before applying, details of which are available on ASDMA website. The Authority also reserves the right to accept or reject any application without assigning any reason thereof. Canvassing in any form will lead to summary disqualification.

Applications received at Assam State Disaster Management Authority (ASDMA) after the deadline will be summarily rejected. No application will be received through e-mail/fax.

The applicant should mention the name of the post applied for on top of the envelope containing the application. Candidates applying for multiple posts should submit their applications separately in different envelopes mentioning the name of the post applied for on top of the envelope containing the respective applications.

Name of the Post : Technical Assistant (G.I.S.)

No. of post- 1 (one) No.

Essential Qualification:

- Bachelor's degree in Geography/Geoinformatics or other relevant fields from a recognised University or Institute
- 1 (one) year practical experience in using Geographic Information System (GIS) and image processing software such as ArcGIS and ERDAS
- Should not be below 21 years and above 43 years as on 1st January 2022.

Duties and Responsibilities:

- Conversion of hard copy information into GIS format
- Create maps and graphs, using GIS software (ArcGIS, ERDAS) and related equipment
- Provide support to GIS Expert in performance of his duties and responsibilities
- Coordinate with different departments for finding out existing maps / data
- Gather, analyse and integrate spatial data with non-spatial data and determine how best the information can be displayed using GIS
- Compile geographic data from a variety of sources including census, field observation, satellite imagery, aerial photographs and existing maps
- Any other duties and responsibilities that maybe assigned from time to time

Duty Station: Guwahati, Assam

Remuneration: Pay scale: ₹ 22,000 – ₹ 87,000, Grade pay: ₹ 9,100

Chief Executive Officer,
Assam State Disaster Management Authority